St Eugene College
PATHWAYS DEPARTMENT
☎ (07) 3491 4600 | PBUYPathways@bne.catholic.edu.au

Work Experience Host Provider Information

Thank you for your interest in hosting a St Eugene College student. Please complete this form so our Pathways team can match the right student to your workplace.

1 Business details

Business name _____ ABN _____

Industry _____ Website _____

Street address _____ Suburb _____ Postcode _____

2 Contact person

Full name _____ Position _____

Phone _____ Email _____

Best way to contact you:

☐ Phone ☐ Email ☐ Either

3 Opportunity available

Please tick all that apply

☐ Work Experience (unpaid, short-term) ☐ School-based Apprenticeships ☐ School-based Traineeship

☐ Apprenticeships / Traineeship for school leavers ☐ Other _____

4 Placement details

Role or area (e.g. Kitchen hand, admin, workshop) _____ No. of students _____

Tasks students would do

Preferred dates / terms

Days and hours

Placement address (if different from above)

Suitable year levels ☐ Year 10 ☐ Year 11 ☐ Year 12

Requirements (e.g. enclosed shoes, uniform, White Card, own transport)

Workplace supervisor's name

Supervisor's phone

5 Workplace safety and insurance

St Eugene College students are covered by the College's insurance during school-approved placements in term time. This cover does not extend to placements during school holidays. Any holiday placement must be arranged directly with the host provider, including insurance cover.

Do you hold a public liability insurance? ☐ Yes ☐ No

Will students receive a workplace safety induction? ☐ Yes ☐ No

6 Consent

☐ I agree to St Eugene College keeping these details and sharing this opportunity with students and families.

Name

Signature

Date

Please return to

PBUYPathways@bne.catholic.edu.au

Thank you for supporting our students' pathways.

QR CODE TO THE ONLINE FORM

Office use only

Date recieved

Entered by

Students matched